

River Falls Homeowners Association Covenants Committee

The following are the procedures to be followed with regard to any exterior improvements, modifications, alterations, painting, or renovations to the exterior of your home within your property lines:

1. Submissions should be made at least 30 days in advance of beginning any proposed improvement. This will give the committee adequate time to review and clarify anything that you may submit. Per the Covenants the Committee has thirty days to respond once you have submitted all requested materials.
2. All submissions should be made electronically to Pat Robertson, our property manager at probertson@paulassociatesinc.com. Pat will forward your submission to our covenants committee.
3. Any questions regarding your submission may be made to the above e-mail addresses or you may call Pat Robertson @ Paul Associates 301.652.9444x305
4. Your submission should include a thorough description of your proposed improvement. This might include:
 - a. Site plan showing the location of the proposed improvement including dimensions
 - b. Color and specification of all materials
 - c. If submission is for painting – the specific color, manufacturer, and manufacturer's color number.
 - d. Any photographs of existing conditions that may help explain your proposed improvement
 - e. Plan and elevation if for a new deck, deck or home addition or expansion.
 - f. A plan for any landscape improvements including specifications and colors for any new materials
5. Your submission should include your name, street address, e-mail address, and phone number for both day and evening.
6. Please remember that the Covenants Committee is made up of volunteers who live in River Falls: they are not paid staff and are not available all the time or on short notice.

Thanks for your cooperation!